



REAL PROPERTY INCOME AND EXPENSE STATEMENT
PETITION FOR HEARING

2019

Mail to: NYC Department of Finance, RPIE Unit, 66 John Street, 12th Floor, New York, NY 10038

INSTRUCTIONS: Complete all sections, attach all supporting documents for hearing, and mail to the address above. Use a separate form for each property. Please include the Power of Attorney if representative is not the owner.

BOROUGH: BLOCK: LOT:

Street Address of the Property:

SECTION I - OWNER INFORMATION - All information in this section must be completed (Please print)

Name of Owner (Last, First):

Mailing Address:

Telephone Number: Fax Number: Email Address:

SECTION II - REPRESENTATIVE INFORMATION - All information in this section must be completed (Please print)

Name of Representative (Last, First): Same as Above Net Lessee Attorney Agent

Mailing Address:

Telephone Number: Fax Number: Email Address:

SECTION III - HEARING REQUEST - All information in this section must be completed (Please print)

The above-named owner or duly authorized representative of owner hereby requests a hearing to determine whether a penalty should be imposed as a result of the owner's failure to comply with the 2019 Real Property Income and Expense (RPIE) filing requirements for the above-referenced property, as required by New York City Administrative Code section 11-208.1, and Title 19 of the Rules of the City of New York sections 33-01 to 33-07.

Owner requests (must check one):

Hearing by mail (without personal appearance). Please submit any additional documents and legal memoranda you wish to submit in support of the owner's position. You will be notified of the decision.

OR

Hearing in-person. Please submit any additional documents and legal memoranda you wish to submit in support of the owner's position. You will be notified of the date, time, and location of the in-person hearing.

In the space provided, briefly describe the issue(s) upon which owner requests a hearing. Attach additional sheets if necessary. A statement of the issues(s) is REQUIRED.

[Blank lines for describing the hearing request issue(s)]

SECTION IV - SPECIAL CIRCUMSTANCES (Please print)

If requesting an in-person hearing, indicate if you will need: A language interpreter - OR - An accommodation of disability

Please indicate language:

Type of accommodation:

SECTION V - SIGNATURE

Respectfully submitted:

Signed: Print Name: Date:

RPIE PETITION FOR HEARING: FREQUENTLY ASKED QUESTIONS

What can I do to avoid a non-compliance penalty?

1. File an RPIE statement or claim of exclusion by the deadline shown on your non-compliance notice.

You can avoid having to pay penalties by filing an RPIE statement or claim of exclusion by the deadline.

2. File a petition for a hearing. If you file a hearing petition, you will not have to pay any penalty until your petition is heard and a final determination is made. If your petition is upheld, the penalty can be fully or partially reduced. If your petition is denied, the full penalty will be due.

Remember that filing a claim of exclusion or RPIE statement within 30 days of the date of the non-compliance notice is the easiest means of avoiding penalties entirely.

Why would I submit a petition for a hearing?

You can submit a hearing petition if you believe that the Department of Finance is mistaken in how it categorizes your property and you want to contest your requirement to file. If you believe that you already submitted a complete RPIE, you can submit a petition and include evidence of your completed submission.

Please note that requests to remove a penalty for reasonable cause, such as forgetting to file or losing the relevant documents, will not be granted. There is no exception for reasonable cause in the RPIE law.

Will I be required to appear at the hearing?

You can request an in-person hearing or a hearing by mail. In either case, your petition will be reviewed by an administrative law judge.

What is the deadline for submitting the petition for hearing?

All petitions must be postmarked within 30 days of the date of the non-compliance notice.

What happens after I submit a petition for hearing?

Your petition will be reviewed by mail or in person by an administrative law judge and a final penalty, if any, will be determined by the Department of Finance. You will not have to pay any penalty until your petition is heard and a final determination is made. You will receive a letter about the final outcome of the hearing and any penalty due.

How can I check the status of my RPIE statement?

Contact the Department of Finance at rpie@finance.nyc.gov to review your filing status.