

# CERTIFICATION & CREDIT BEARING PORTFOLIO

## CERTIFICATION & CREDIT BEARING PORTFOLIO

NYC employees can prepare for professional certifications and exams with training that is specific to their certification's requirements. L&D's current offerings include the CUNY Public Administration Program, NIGP Certification, LMSW Preparation Program, and a wide variety of IT Certifications.

**CUNY Public Administration Programs**..... 194

**IT Professional & Certification Courses** ..... 44

(Located in the Technology Skills Portfolio)



## CUNY PUBLIC ADMINISTRATION PROGRAMS



The **CUNY/DCAS Public Administration and Public Policy Certificate Program** (undergraduate and graduate levels) is offered in collaboration between the City University of New York's School of Labor and Urban Studies (SLU) and the DCAS Center. The Public Administration Certificate Program is designed to provide an opportunity to earn college credits, improve communication and analytical skills, and provide for expanded knowledge of government agencies, social services, labor relations, and the legislative and budgetary processes in the context of deepening the understanding of urban challenges and institutions.

**Each semester, two courses in the Public Administration program are offered at the CTC Training Center, 1 Centre Street, 24th Floor. For many students, this location is more convenient than SLU's Campus at 25 West 43rd Street, 18th and 19th floors.**

### ENROLL AT THE UNDERGRADUATE OR GRADUATE LEVEL:

- Earn a Certificate in Public Administration & Public Policy, Healthcare Policy & Administration, or Labor Relations from the City University of New York and the NYC Department of Citywide Administrative Services (DCAS)
- Apply completed certificate credits toward a bachelor's or master's degree at CUNY School of Labor and Urban Studies
- Union tuition plans are applicable and tuition reimbursement may apply
- Students are responsible for tuition costs

**FALL 2020 ADMISSIONS DEADLINE: JULY 15, 2020 (CERTIFICATES); JULY 1, 2020 (B.A. and M.A.)**

**FIRST DAY OF CLASSES: AUGUST 26, 2020**

**LAST DAY OF CLASSES: DECEMBER 20, 2020**

### FOR MORE INFORMATION ON CUNY COURSES AND ADMISSIONS DEADLINE CONTACT:

**Julman Tolentino, Program Coordinator, [julman.tolentino@slu.cuny.edu](mailto:julman.tolentino@slu.cuny.edu) (212) 642-2012**

#### DCAS

**J. Valentine at: (212) 386-1697 or [cuny@dcas.nyc.gov](mailto:cuny@dcas.nyc.gov)**

You may also visit the SLU website at the following links:

Undergraduate: <https://slu.cuny.edu/urban-studies/undergraduate-programs/certificate-papp/>

Graduate: <https://slu.cuny.edu/urban-studies/graduate-programs/advanced-certificate-papp/>

To apply to all programs at the CUNY School of Labor and Urban Studies, please go to:

Undergraduate: <https://slu.cuny.edu/admissions/undergraduate/>

Graduate: <https://slu.cuny.edu/admissions/graduate/>

The following courses will be offered as part of the School of Labor and Urban Studies Fall 2020 academic program:

## UNDERGRADUATE CERTIFICATE IN PUBLIC ADMINISTRATION & POLICY

The Undergraduate Certificate in Public Administration and Public Policy provides students with a solid background in government, policy-making, and public administration. To earn the Certificate, participants must hold a high school diploma or GED/TASC\* and complete four courses, for a total of sixteen credits.

### Public Issue & Public Policy

<b>PADM 22100</b>	<b>Credits: 4</b>	<b>Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9</b>	<b>TBD</b>	<b>6:15pm- 9:35pm</b>	<b>The School of Labor and Urban Studies: 25 West 43rd St., 19th Floor</b>
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This course will provide an overview of the major problems facing American cities and will examine the federal, state and local policies that address urban poverty and inequality. Participants will explore a range of economic and social policies, including: taxation; minimum wage; social security; immigration; education; the environment; crime; social welfare; discrimination; and civil rights. Participants will also examine the political and intellectual debates over policy initiatives to regulate social and private life.

### Public Administration

<b>PADM 20100</b>	<b>Credits: 4</b>	<b>Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9</b>	<b>TBD</b>	<b>6:15pm- 9:35pm</b>	<b>The School of Labor and Urban Studies: 25 West 43rd St., 19th Floor</b>
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This course will examine the growth, structure, role, and methods of local and federal bureaucracies and their impact on American government and society. It will introduce participants to the subject of bureaucracy in American government and will survey the major areas of study in Public Administration, including the context of public administration, the meaning of federalism and intergovernmental relations. In addition, the course will address organizational theory and behavior, decision-making, leadership, policy implementation, budgeting, personnel management, performance management, legal and regulatory constraints, ethics and accountability.

**Research Seminar on Public Policy**

<b>PADM 23100</b>	<b>Credits: 4</b>	<b>Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9</b>	<b>TBD</b>	<b>6:15pm-9:35pm</b>	<b>The School of Labor and Urban Studies: 25 West 43rd St., 19th Floor</b>
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This course is a seminar in public-policy analysis, including full class sessions as well as supervised independent research. The seminar will focus on a single topic, such as health care, housing or criminal justice, which will change each semester. Using a task force model, students will survey the literature on the topic under consideration and work in teams to work on particular aspects of the social problem and policy. The task for each team is to identify, analyze and evaluate an existing policy or set of policies related to the selected topic. Students will develop criteria for evaluation and assemble data to support an argument concerning the viability and effectiveness of policies under examination.

**GRADUATE CERTIFICATE IN PUBLIC ADMINISTRATION & POLICY**

The Advanced Certificate in Public Administration and Policy (Level I) will provide participants a deeper understanding of such topics as public management, the administrative decision-making process, diversity, training and staff development, and union-management relations. To earn the Certificate, participants must complete twelve credits.

**Research Methods Seminar**

<b>PADM 65100</b>	<b>Credits: 3</b>	<b>Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9</b>	<b>TBD</b>	<b>6:15pm-8:45pm</b>	<b>The School of Labor and Urban Studies: 25 West 43rd St., 19th Floor</b>
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This course examines research methods used to produce accurate data on a range of important public policy and public administration issues. Participants will learn the importance of formulating research questions and how to frame them; the range of methodologies that can be employed and why and when to use them; and the tools of research methodology and how to utilize them. They will also learn how to analyze data in order to produce research reports in which conclusions are supported by reliable data. In this seminar, participants will discuss the theoretical and operational issues critical to doing research and will develop tools and techniques for conducting both quantitative and qualitative research. Participants will critique and evaluate specific research studies and will make presentations, posing questions for group discussion. Finally, participants will develop an operational familiarity with computer-based programs for statistics and data analysis.

**Policy Analysis**

<b>PADM 62100</b>	<b>Credits: 3</b>	<b>Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9</b>	<b>TBD</b>	<b>6:15pm-8:45pm</b>	<b>The School of Labor and Urban Studies: 25 West 43rd Street, 19th Floor</b>
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This course will introduce participants to theories and techniques of policy analysis and will help them acquire the basic skills necessary to do analytic work. The course will begin by defining policy analysis and the various social models that underlie differing analytic and evaluative frameworks. It will examine the institutions, interests, and forces that shape policy debate and affect “delivery” of policy initiatives. Participants will explore several models of analysis and consider their limits as well as their strengths. They will explore the role of government in implementing public policy and allocating resources.

**Public Administration**

<b>PADM 60100</b>	<b>Credits: 3</b>	<b>Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9</b>	<b>TBD</b>	<b>6:15-8:45 pm</b>	<b>The School of Labor and Urban Studies: 25 West 43rd Street, 19th Floor</b>
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This course will examine critical issues confronting government and public administration. Students will analyze theoretical questions of public administration and address the real-world experience of public sector employees, both managers and staff. Students will evaluate academic literature on current and future trends in public-sector labor relations, including material on performance management and the Government Performance Results Act, as well as “post-bureaucratic” models of the public-sector workplace. In this process, students will examine such key managerial issues as evaluation of employee performance; motivation of employees; organizational justice; diversity management; training and staff-development; union-management relations; and collective bargaining.

## UNDERGRADUATE CERTIFICATE IN HEALTH CARE POLICY & ADMINISTRATION

In a major revision and updating, the Undergraduate Certificate in Health Care Policy and Administration (new title: Leading Change in Healthcare Systems) provides students with a cutting edge understanding of the theory and practice of health care policy and administration while developing advanced analytic, research, writing and presentation skills. It is ideal for those currently employed within the field or interested in pursuing careers as health care managers and administrators, as well as public policy analysts and advocates. To earn the Certificate, participants must hold a high school diploma or GED/TASC and complete four courses, for a total of sixteen credits.

### Cultural Competencies

<b>HCA 10500</b>	<b>Credits: 3</b>	<b>Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9</b>	<b>TBD</b>	<b>6:15pm-9:35pm</b>	<b>The School of Labor and Urban Studies: 25 West 43rd Street, 19th Floor</b>
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This course provides a framework for health workers to address issues of difference from the perspectives of power, privilege, health disparities, and social justice in the United States. Through the frequent use of group exercises, case studies, and professional reflections, students will examine and analyze these concepts as well as the concept of social construction of difference. Students will explore the overlap and differences among cultural awareness, cultural sensitivity, cultural competence, cultural proficiency, and cultural respect and humility. The course will not focus on beliefs, behaviors, or customs of specific cultural groups since, in urban centers, health care workers simply cannot become familiar with the many cultures with which they are likely to interact, nor can culture and difference be simplified into clear-cut categories. The course will help students identify their own cultures, acknowledge their own biases and ways they stereotype others, recognize how privilege and power interfere with cultural respect and humility, and develop a framework for relating to people from diverse groups.

### Foundations for Healthcare Leaders

<b>HCA 30600</b>	<b>Credits: 4</b>	<b>Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9</b>	<b>TBD</b>	<b>6:15pm-9:35pm</b>	<b>The School of Labor and Urban Studies: 25 West 43rd Street, 19th Floor</b>
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This course is designed to support student engagement in an academic setting and to connect students to external and internal resources to foster success in exploring various healthcare issues and opportunities. The course will explore healthcare settings in terms of issues of leadership, advocacy, and contemporary labor-management relationships. Students will establish a baseline of personal, interpersonal, and professional competencies through self-assessment, and will establish goals for further development. Through self-reflection and instructor feedback, students will enhance their professionalism and fundamental skills critical for success in the classroom and in the workplace. Assigned readings highlight the diverse settings in which healthcare staff work. Through this course, students will also learn how to take advantage of resources of our School.

### Urban Health Issues & Public Policy

HCA 30700	Credits: 4	Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9	TBD	6:15pm-9:35pm	The School of Labor and Urban Studies: 25 West 43rd Street, 19th Floor
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This course will present a range of key health issues and problems that confront urban communities in the U.S. Students will examine the impact of these issues on the health of urban residents, with attention to variations in impact related to race, ethnicity, gender and class. Issues include environmental health, homelessness, urban substance abuse, access to care among disabled health care populations, infectious diseases, immigrant health, urban violence, occupational health for urban workers, among others. Policies that have been enacted or proposed to address each of these issues will be presented and critically evaluated throughout the course.

## GRADUATE CERTIFICATE IN HEALTH CARE POLICY & ADMINISTRATION

In a major revision and updating, the Advanced Certificate in Health Care Policy and Administration (new title: Leading Change in Healthcare Systems) provides professional development for administrative and professional workers in New York City’s health care industry. Participants will gain a rich understanding of the theory and practice of health care policy and administration while developing advanced analytic, research, writing, and presentation skills. To earn the Certificate, participants must complete four courses, for a total of twelve credits.

### Fundamentals of Health Care Systems and Organizations

HCA 60000	Credits: 3	Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9	TBD	6:15pm-8:45pm	The School of Labor and Urban Studies: 25 West 43rd Street, 19th Floor
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This course will focus on the foundational concepts in healthcare systems as well as build core competencies and skills among class attendees. The course overlaps with no other course in the department and no course will be dropped to accommodate this offering. Students will draw on both their practical experience and the literature to develop an innovative program proposal to address a health systems or organizational challenge of their choosing.

**Health Disparities**

<b>HCA 60100</b>	<b>Credits: 3</b>	<b>Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9</b>	<b>TBD</b>	<b>6:15pm-8:45pm</b>	<b>The School of Labor and Urban Studies: 25 West 43rd Street, 19th Floor</b>
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This course will examine in detail the manifestations of health disparities and inequalities in the U.S., with particular reference to their relevance to health care policy and practice in New York City. Evidence of inequalities will be presented with regard to major health indicators, including: incidence and prevalence of disease; differential screening, diagnosis, treatment, and outcome; exposures to risk factors and preventive measures; access to and utilization of health care services; issues relating to the clinical encounter; biases in health research; and health of selected populations. Disparities will be studied through the lenses of race, class, gender, age, residence, and sexual orientation, as well as through the interactions of these factors. A variety of theoretical frameworks will be critically evaluated or their contribution to the explanation of the existence and distribution of health disparities.

**Politics of Health Care**

<b>HCA 60200</b>	<b>Credits: 3</b>	<b>Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9</b>	<b>TBD</b>	<b>6:15pm-8:45pm</b>	<b>The School of Labor and Urban Studies: 25 West 43rd Street, 19th Floor</b>
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This course will approach the politics of health care in the U.S. by examining and analyzing the interests of the major stakeholders in the system of care delivery. These stakeholders will include the federal, state and local governments; hospitals; insurance companies; the pharmaceutical, tobacco, and food industries; organized labor; health providers and professional organizations, the public health movement, and consumer health movements. Among the issues to be considered are financial gain, control of health care resources, and process and power in decision making. Relationships among the various stakeholders will be assessed as will their contributions to fostering or thwarting universal access to care, equitable health treatment, health promotion and disease prevention, and health research free from bias.

**UNDERGRADUATE CERTIFICATE IN COMMUNITY LEADERSHIP**

The Certificate in Community Leadership provides students with the skills to help them participate effectively in political processes on behalf of communities. Students gain the educational and professional credentials needed to pursue careers in public service, specifically in local nonprofits, community advocacy organizations, government agencies, and elected office. Using New York City and its diverse municipalities as the classroom, students learn how communities are organized, how nonprofits serve constituents, and how community engagement can result in social progress and political power. To earn the Certificate, participants must hold a high school diploma or GED/TASC and complete four courses, for a total of sixteen credits.

**Work, Culture, and Politics in New York City**

<b>LPOL 30100</b>	<b>Credits: 4</b>	<b>Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9</b>	<b>Fridays</b>	<b>TBD</b>	<b>The School of Labor and Urban Studies: 25 West 43rd Street, 19th Floor</b>
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This course explores the work, culture and politics of New York City, examining where New Yorkers live and work, how communities develop, and questioning if the cultural and political institutions of New York adequately serve the city's diverse population. Major topics covered include the history of New York, New York's key industries, trends in immigration, economic development, public policy, public and private space, high culture, popular culture, urban social identity, community organizations, and labor's contributions to building the city's institutions.

**Community Organizing and Community Organizations**

<b>URB 32100</b>	<b>Credits: 4</b>	<b>Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9</b>	<b>TBD</b>	<b>6:15pm-9:35pm</b>	<b>The School of Labor and Urban Studies: 25 West 43rd Street, 19th Floor</b>
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This course will examine the historical development and contemporary practice of community organization. Students will examine why and how people in urban communities and neighborhoods have organized to protect their rights and their entitlements to public services; to acquire resources for development; and to improve their quality of life. Through readings, students will develop a historical and theoretical perspective on community organization and explore the range of issues around which communities organize. They will gain familiarity with various models and strategies of community organizations in New York City and will acquire practical knowledge and skills for effective grassroots organizing. They will also examine the effectiveness of coalitions and alliances, including relationships between community organizations, public agencies, and labor unions.

**Introduction to Nonprofit Leadership**

<b>URB 32400</b>	<b>Credits: 4</b>	<b>Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9</b>	<b>TBD</b>	<b>6:15pm-9:35pm</b>	<b>The School of Labor and Urban Studies: 25 West 43rd Street, 19th Floor</b>
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This course introduces the field of nonprofit management. The class will cover issues that arise for leaders of these kinds of organizations, including governance and boards, strategic planning, fundraising and philanthropy as well as grant-writing, administration, personnel management, and ethical questions. The class will focus on nonprofits broadly but investigate variations in the sector, from public-sector organizations to education, labor organizations, 501 c(3) organizations, and others. The class will emphasize issues related to best practices needed for nonprofit leaders to successfully meet the mission of their organizations. Students will be required to engage in discussion and exercises that explore the relationship between theories and practices of nonprofit leadership and management.

## GRADUATE CERTIFICATE IN COMMUNITY LEADERSHIP

The Advanced Certificate in Community Leadership provides students with the educational and professional credentials to help them pursue leadership-path careers in public service, specifically in locally serving nonprofits, community advocacy organizations, government agencies, and elected office. Students deepen their understanding of the critical theoretical, conceptual, practical, and grassroots issues relating to community development and urban policy innovations. To earn the Certificate, participants must complete four courses, for a total of twelve credits.

### Work, Culture, and Politics in New York City

<b>LPOL 60200</b>	<b>Credits: 3</b>	<b>Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9</b>	<b>Fridays</b>	<b>TBD</b>	<b>The School of Labor and Urban Studies: 25 West 43rd Street, 19th Floor</b>
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This course is designed to provide an interactive overview of the constantly changing worlds of work, culture and politics in New York City. Students will learn about where New Yorkers live and work, how specific urban communities develop, and assess how the cultural and political institutions of New York serve the city's diverse population. The class uses a historical frame to situate the contemporary city, spending equal time on past and present inquiries. Throughout, we will learn about New York's key industries, trends in immigration, economic development, public policy, public and private space, popular culture, urban social identity, community organizations, and labor's contributions to building the city's institutions.

**URBAN SOCIAL PROBLEMS AND COMMUNITY DEVELOPMENT**

<b>URB 61200</b>	<b>Credits: 3</b>	<b>Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9</b>	<b>TBD</b>	<b>6:15pm-8:45pm</b>	<b>The School of Labor and Urban Studies: 25 West 43rd Street, 19th Floor</b>
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The main emphasis of the course is a broad examination of the issues that have confronted communities since the mid-20th century. First, it studies the historical development of urban communities and the structural roots of urban social problems. Second, it traces the community development movement from its historic connections to the civil rights movement and the War on Poverty to its present-day manifestations. Third, it introduces students to various community development approaches and the complex constraints residents, activists, and organizations face as they confront common challenges. Finally, this course will use New York City as its main "case," relying on New York-focused studies to illuminate the theoretical and practical issues outlined above.

**Community Organization**

<b>URB 63500</b>	<b>Credits: 3</b>	<b>Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9</b>	<b>TBD</b>	<b>6:15pm-8:45pm</b>	<b>The School of Labor and Urban Studies: 25 West 43rd Street, 19th Floor</b>
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This course will examine the historical development and contemporary practice of community organizing. Students will examine why and how people in urban communities and neighborhoods have organized to protect their rights and entitlement to public services, to acquire resources for development, and to improve their quality of life. Students will develop a historical and theoretical perspective on community organizing and will explore the range of issues around which communities organize. They will acquire practical knowledge and skills for effective grassroots organizing, including coalition-building and alliances between community organizations and labor. Through readings and presentations by guest speakers, they will gain familiarity with various models and strategies of community organizations in New York City.

## UNDERGRADUATE CERTIFICATE IN LABOR RELATIONS

The Undergraduate Certificate in Labor Relations, offered through an educational partnership between Cornell University's School of Industrial and Labor Relations and CUNY SPS's Joseph S. Murphy Institute, provides NYC area union members, officers and staff with practical knowledge, skills and resources needed to be effective practitioners in the field of labor and industrial relations. To earn the Certificate, participants must hold a high school diploma or GED/TASC and complete four courses, for a total of sixteen credits.

### Contemporary Labor Issues

<b>LABR 30200</b>	<b>Credits: 4</b>	<b>Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9</b>	<b>TBD</b>	<b>6:15pm-9:35pm</b>	<b>The School of Labor and Urban Studies: 25 West 43rd Street, 19th Floor</b>
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This course examines the social, economic, political, and organizational issues confronting the U.S. labor movement today. As an ever-changing economy and political climate impact workers and the labor movement, unions face challenges that require changes in the visionary, structural, functional, and strategic aspects of their organizations. Students in this course consider how the external environment-globalization, shifts in the economy, employer resistance, political and legal obstacles-has shaped the current state of the union movement in general and affected union density, economic power, and political influence in particular.

### Unions and Labor Relations

<b>LABR 30400</b>	<b>Credits: 4</b>	<b>Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9</b>	<b>TBD</b>	<b>6:15pm-9:35pm</b>	<b>The School of Labor and Urban Studies: 25 West 43rd Street, 19th Floor</b>
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This course focuses on unions and their role in labor-management relations. Students will examine the purpose, structure and function and governance of unions in the United States. Emphasis will be placed on how unions function in the collective bargaining process and contract administration. Topics will include: sources and uses of bargaining power, the negotiation process, the content and language of labor contracts, and the role and function of grievance procedures and labor arbitrations.

### Labor and Employment Law

<b>LABR 32400</b>	<b>Credits: 4</b>	<b>Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9</b>	<b>TBD</b>	<b>6:15pm-9:35pm</b>	<b>The School of Labor and Urban Studies: 25 West 43rd Street, 19th Floor</b>
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This course will introduce students to the fundamentals of law governing labor relations and employee rights in the workplace. Topics covered will include the National Labor Relations Act, employee representation, the grievance process, labor’s right to organize, the ground rules for collective bargaining, legal aspects of strikes, Weingarten rights, the obligation to bargain, and the duty of fair representation. The second part of the course will focus on employment rights at the workplace including statutes regarding discrimination, family medical leave, and workplace privacy.

### Leadership and Administration

<b>LABR 32800</b>	<b>Credits: 4</b>	<b>Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9</b>	<b>TBD</b>	<b>6:15pm-9:35pm</b>	<b>The School of Labor and Urban Studies: 25 West 43rd St., 19th Floor</b>
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Drawing on a considerable body of social science and historical research, this course applies leadership and organizational theories to a union context in order to examine and analyze the leadership models, practices, and approaches we find in contemporary unions. Students will examine the labor movement in the context of current economic, political and legal conditions. Topics in the course include organizational structure and group dynamics, motivating membership, ethical decision-making, strategic planning, and resolving conflict.

## GRADUATE CERTIFICATE IN LABOR RELATIONS

The Advanced Certificate in Labor Relations offers participants the opportunity to develop the practical skills necessary for participation in collective bargaining, conflict resolution, and contract administration. It also provides a theoretical and historical understanding of labor law, public policy and the role of worker organizations in employment relations. To earn the Certificate, participants must complete four courses, for a total of twelve credits.

### U.S. Labor History

<b>LHIS 60100</b>	<b>Credits: 3</b>	<b>Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9</b>	<b>TBD</b>	<b>6:15pm-8:45pm</b>	<b>Course offering is still to be determined</b>
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Participants in this course will examine U.S. labor history from several perspectives, seeking to understand how the experience of workers and the nature of working-class institutions have evolved in the context of broader historical developments.

**Collective Bargaining Theory and Practice**

<b>LHIS 62000</b>	<b>Credits: 3</b>	<b>Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9</b>	<b>TBD</b>	<b>6:15pm- 8:45pm</b>	<b>Course offering is still to be determined</b>
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This course will provide students with a theoretical understanding of the collective bargaining process in the U.S. In addition to studying union and management theories of bargaining, students will analyze contemporary and historically significant bargaining scenarios in the private and public sectors and will develop advanced knowledge of labor relations in a variety of workplace environments. Students will examine the legal framework of collective bargaining and will study the evolution of public policy governing labor relations.

**BACHELOR OF ARTS IN URBAN AND COMMUNITY STUDIES**

The BA in Urban and Community Studies degree program is designed for participants with interests in urban, social, economic, and political issues, especially as they relate to diverse working-class communities. The program allows participants to explore the dynamics of urban and community life, public policy and administration, the structure of urban government and agencies, the delivery of social services, and community and labor organizing. Course offerings include:

**Introduction to U.S. Social and Economic Policy**

<b>URB 31000</b>	<b>Credits: 4</b>	<b>Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9</b>	<b>TBD</b>	<b>6:15pm- 9:35pm</b>	<b>The School of Labor and Urban Studies: 25 West 43rd Street, 19th Floor</b>
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This course will introduce students to basic economic concepts and political theories that have influenced the development of U.S. social and economic policy. Students will explore the ways national policy and political practice have historically affected the policies and practices of urban government, the structures of urban institutions, and the allocation of resources to urban communities. Students will evaluate how national and local policies address problems created by unequal distribution of income and wealth. In this context, students will discuss such topics as education, housing, health care, employment and labor relations, criminal justice, social welfare, and the environment. Students will also consider the ways globalization has altered the local as well as national economy and the ways in which it has affected social structures and social policies.

### Urban Populations and Communities

<b>URB 32000</b>	<b>Credits: 4</b>	<b>Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9</b>	<b>TBD</b>	<b>6:15pm- 9:35pm</b>	<b>The School of Labor and Urban Studies: 25 West 43rd Street, 19th Floor</b>
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This course will introduce participants to the history of urbanization and the development of urban communities and enclaves. Participants will examine the various economic, social, and political factors that stimulate global immigration and internal migrations, including the shift from an industrial to a service economy that marks contemporary cities such as New York.

### Contemporary Urban Problems

<b>URB 34000</b>	<b>Credits: 4</b>	<b>Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9</b>	<b>TBD</b>	<b>6:15pm- 9:35pm</b>	<b>The School of Labor and Urban Studies: 25 West 43rd Street, 19th Floor</b>
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Urban centers like New York City are very complex and diverse, increasingly affected by globalization, and always in a state of flux. While this description conveys the vitality and energy of cities, it also points to a host of challenges faced by city dwellers and communities as well as civic institutions, service providers, and local government. This course explores the major challenges faced by U.S. cities in light of population shifts, widening disparities in income and wealth, restructuring of work, persistent unemployment, and diminishing resources for low-income and working-class populations. Though the majority of this course will focus primarily on urban issues in the US, the course will highlight a comparative selection of urban problems in developing nations.

## MASTER OF ARTS IN URBAN STUDIES

The MA in Urban Studies degree program is designed for participants interested in the political, economic, and social dynamics of contemporary urban life. Blending theory with practice, the program offers participants an emphasis on urban problems and solutions, public policy, community organizations and community organizing, social change and social movements, civic engagement, the urban workforce, the administration of public agencies, and the delivery of public services. Course offerings include:

### Classical Approaches to Urban Studies

<b>URB 60000</b>	<b>Credits: 3</b>	<b>Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9</b>	<b>TBD</b>	<b>6:15pm- 8:45pm</b>	<b>The School of Labor and Urban Studies: 25 West 43rd Street, 19th Floor</b>
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This course is designed to familiarize students with central ideas and debates in the field of Urban Studies. Students will do close readings of classic critical texts and will write response papers of varying types and lengths. In this process of reading and responding, students will advance their understanding of the literature and will enhance their analytic skills.

**Urban Public Management**

<b>URB 60100</b>	<b>Credits: 3</b>	<b>Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9</b>	<b>TBD</b>	<b>6:15pm-8:45pm</b>	<b>The School of Labor and Urban Studies: 25 West 43rd Street, 19th Floor</b>
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This course examines the scope and range of urban public management, with the aim of defining and evaluating how services are delivered through local government and nonprofit agencies. The focus will be on government managers, public-sector employees, and public-sector unions.

**Social and Economic Policy in the United States**

<b>PADM 61100</b>	<b>Credits: 3</b>	<b>Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9</b>	<b>TBD</b>	<b>6:15pm-8:45pm</b>	<b>The School of Labor and Urban Studies: 25 West 43rd Street, 19th Floor</b>
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This course will explore the economic and political aspects of critical social issues, discussing a range of policies and policy alternatives that address these issues at both the national and local levels. To provide a framework for these discussions, we will examine the relationship between government, the economy, and the variety of policy approaches historically employed to address social issues.

**MASTER OF ARTS IN LABOR STUDIES**

The MA in Labor Studies degree program draws from the fields of sociology, law, history, economics, political science and labor relations to examine the opportunities and challenges facing workers and their organizations. The program strengthens the ability of students to advocate for equity and social justice in their communities and workplaces. Students develop critical thinking, analytical and leadership skills, while learning about labor law, organizing, collective bargaining, international perspectives, labor relations and strategic research. Course offerings include:

**Labor in the Era of Globalization**

<b>LABR 60100</b>	<b>Credits: 3</b>	<b>Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9</b>	<b>TBD</b>	<b>6:15pm-8:45pm</b>	<b>The School of Labor and Urban Studies: 25 West 43rd St., 19th Floor</b>
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This course will examine the impact of the globalization of production on work itself, as well as on workers and international labor movements. It will present globalization as a central problem for both developed and developing economies and as a dilemma for U.S. workers and their unions. Students will analyze the history and function of the World Trade Organization, the International Monetary Fund, and the World Bank, including how these institutions influence the global flow of capital and labor, as well as goods and services. The course covers topics essential for understanding workers' issues and rights in contemporary economies, such as: the impact of global outsourcing; the rise in women workers around the world and the implications for gender issues; organizing in a multi-national context; increasing poverty and inequality; and the decreased regulatory powers of states relative to multinational corporations because of free-trade agreements and neo-liberal development policies.

**Perspectives on the Labor Movement**

<b>LABR 60500</b>	<b>Credits: 3</b>	<b>Aug 26 to Dec 20; No classes Sept 7, 28, Oct 12; Nov 26-9</b>	<b>TBD</b>	<b>6:15pm-8:45pm</b>	<b>The School of Labor and Urban Studies: 25 West 43rd St., 19th Floor</b>
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This course is organized as an introduction to the field of Labor Studies and theories of the labor movement. Students will be introduced to the basic theoretical concepts in labor studies and the study of work. We will read historical and contemporary scholarship and students should leave the class familiar with the structure of the labor movement and historical debates about the purpose of unions and working-class organizations. The course readings are interdisciplinary and draw on a number of fields, including history, sociology, economics, political science and women's studies.